

# YWAM Tema Financial Policy

## Registration Fees

Registration fees are payable when accepted into the program. The fees are as follow:

- Students from Class C countries shall pay GHS 50.00.
- Students from Class A and B countries shall pay \$20.

## School Fees

The School fees covers: Tuition, Food, Housing, Pickup and drop-off from airport and outreach within Ghana.

The School fees does not cover: Visas, Visa Extension, Personal Expenses, Transportation for Private use, and flight/flight expenses for outreach outside Ghana.

## Payment Plans

In principle, school fees are to be paid before or on the day of registration in full. If needed a student can apply for the following payment alternative:

- 1/2 of the school fees before or on the day of registration.
- 1/4 of the school fees before or on completion of the first 4 weeks.
- The last 1/4 of the school fees before or on completion of the first 8 weeks of the school.

We expect students from foreign countries to pay 1/4 of the school fees as a down payment before we can send the visa recommendation letter.

***Students won't be allowed to go on outreach/field assignment, if their school fees are not paid in full.***

## Refund Policy

If a student has to leave the school early (for whatever circumstances) the following refund policy applies:

- Payment will be made directly to the student unless a written request is made by the student to make payment to someone else, on which note the student is required to pay for the transaction fees else transaction fees would be deducted from the refund amount.
- Refund would be paid in Ghana Cedi
- Student leaving within first week of school: 70% of school fees will be refunded.

- Student leaving between second and third week of school: 50% of the school fees will be refunded
- No Refund shall be made after 30 days into the school.

***Note that the base retains the right to keep 100% of the school fees should there be reason to expect potential repatriation costs arising.***

## **Airport Pick-up and Drop-off**

Currently the Base doesn't have her own vehicles but using the base director's personal mini-shuttle. This is used for Airport pick-ups and drop-offs. The school fees currently cater for airport pickups and drop-offs.

***Note: All prices are subject to change without prior notice!***